



BARBADOS FIRE SERVICE

FIRE PREVENTION AND CODE ENFORCEMENT UNIT

INSPECTION GUIDE FOR BUSINESS OWNERS



This guide serves to assist business owners to prepare for a Fire & Life Safety Inspection where applicable. Please use the information as a guide to ensure that the requirements are in place to make sure that the inspection is smooth and successful.

Instructions: Please review these questions and place a check in the “Yes” or “No” box as appropriate

1. FIRE SAFETY EQUIPMENT	YES	NO
Do you have fire protection systems such as fire extinguishers, fire alarms, smoke detectors, no smoking signs and sprinklers installed?		
Have your fire protection systems such as fire extinguishers, fire alarms, smoke detectors, and sprinklers been serviced and/or inspected by your service provider within the last 12 months?		
Are your fire protection systems such as fire extinguishers, fire alarms, smoke detectors, and sprinklers in working order?		
Are the fire extinguishers in a visible and accessible location?		
Are all extinguishers mounted on the wall in keeping with the specified fire safety recommendations (the top of the unit must be approximately 3.5 feet from the floor)?		
Is there adequate clearance around fire sprinkler deflectors (at least 18 inches)?		
Are there any signs of leakage, physical damage or corrosion on any of the equipment?		
Have the extinguishers, fire alarm panels, and fire sprinklers been serviced and/or inspected within the last 12 months?		
2. FIRE, EXIT ROUTES		
Are there at least two stipulated fire exits from your facility?		
Are the exit doors fitted with panic bars?		
If not, do the exit doors remain unlocked when the facility is occupied or in operation? (all exit doors should be unlock or fitted with panic bars)		
Can all doors to fire exits be easily opened in case of an emergency? E.g. do doors with keypads open automatically when the alarm is activated?		
Are there any obstructions along the isles or by the emergency exits?		
Are the paths to the exits well-lit and clearly marked?		
Is there easy access to fire protection equipment such as fire extinguishers and the fire alarm control panel?		
Does your facility have emergency lighting with backup power?		
3. ELECTRICAL		
Are electrical outlets free from overloading?		
Are cover plates installed on all electrical outlets and boxes?		
Are all electrical cords free from damage and splicing?		
4. GENERAL HOUSE KEEPING		
Do you use large commercial dumpsters?		
Is it located at least 5” ft away from combustible walls, windows, door openings or combustible roofs? (If not, find an alternative site)		
Is there more than 10 gals of combustible or flammable liquids stored on site?		
Are all combustible stored materials stacked so there are at least 2’ ft below the ceiling and away from sources of heat? (light fixtures etc.)		